



MERIDIAN INTERFAITH CONSULTING, LLC
IMPACT ASSESSMENT
WWW.MERIDIANINTERFAITH.ORG

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WHAT IS AN IMPACT ASSESSMENT?

This impact assessment is to measure the positive, negative, or negligible effect that implemented solutions have had on the initial concern or problem. From this assessment, it can be derived whether the solution is having the intended effect or if the solution should be modified or if the concern should be reevaluated. Also, an impact assessment helps engage the community where the solution was implemented in order to ensure that the solution has had a positive and sustainable effect on the community.

WERE INITIAL GOALS MET?

I. INITIAL GOAL(S)

- What were the initial goals?
- Were the goals clearly defined?
- Are the goals tailored on an individual level or institutional level?

II. ACHIEVED/UNSUCCESSFUL GOAL(S)

- Was appropriate action taken to achieve the initial goals?
- Who was responsible for working toward achieving the initial goals?
- What caused goals to be unsuccessful?
- Who would be a good contact to help achieve goals that were unsuccessful?

III. INITIAL CONCERN/PROBLEM

- Is the initial concern individual or an institutional-wide problem?
- What is the priority of addressing the concern?
- What is the timeline of addressing the concern?

WERE SOLUTIONS WELL RECEIVED?

IV. SOLUTION TO INITIAL CONCERN/PROBLEM

- Does the solution help solve the problem of an individual or an institutional-wide concern?
- Was the solution well received in the community it was intended to help?
- Was the solution well received in the general community?

- Is the solution sustainable?
- How is the solution being funded?
- Is the solution equitable?

V. GENERAL RECEPTION OF SOLUTION

- Did you ask for feedback?
- Who would be a good person to ask for feedback?
- Does the critical feedback relate to the problem or implemented solution?
- Is the feedback spurious?
- How important is it that you respond or fix something based on this feedback?

WHAT IS SOME CRITICAL FEEDBACK RECEIVED?

VI. CRITICAL FEEDBACK OF SOLUTION

- Did you ask for feedback?
- Who would be a good person to ask for critical feedback?
- Does the critical feedback relate to the problem or implemented solution?
- Is the feedback spurious?
- How important is it that you respond or fix something based on this feedback?

VII. ADDITIONAL CONCERNS RAISED BECAUSE OF SOLUTION

- What additional concerns were raised about the implemented solution?
- Who raised these concerns?
- How important is it that you respond or fix these concerns?

IS THE SOLUTION SUSTAINABLE?

VIII. SHOULD THE SOLUTION BE KEPT/MODIFIED/REMOVED?

- Are there additional areas where this solution can be applied? (i.e. gender or racial equity)
- Who would be a good contact to help achieve better success with solution implementation?
- Is the solution equitable and socially inclusive?

IX. SHOULD THE CONCERN/PROBLEM BE REEVALUATED?

- Was the problem not properly defined?

- Are there additional areas where a solution could serve to solve two concerns at once?
- Who would be helpful in contributing to the reevaluation process?

X. WILL THE SOLUTION BE SUSTAINABLE?

- Have other institutions had success with implementing a similar solution?
- Can this solution be financially sustained in the long-run?
- Will this solution solve this issue for years to come?
- When will the solution(s) be reviewed again and by whom?
- What are the costs versus benefits from this solution?

CLIENT IMPACT ASSESSMENT WORKSHEET

Topic	Measurement
List initial goals:	<ul style="list-style-type: none"> • • • • •
What was the implemented solution?	
On a 1-10 scale, how clearly defined was each goal? (1 = not clearly defined, 10 = clearly defined)	1 2 3 4 5 6 7 8 9 10
Do the goals provide solutions on an individual level or institutional level?	Individual / Institutional
What actions were taken to achieve the goals?	<ul style="list-style-type: none"> • • • • •

<p>Was any critical feedback given for goals that were unsuccessful?</p>	<ul style="list-style-type: none">•••••
<p>What were the observed outcomes of the implemented solution?</p>	<ul style="list-style-type: none">•••••
<p>What challenges or discoveries were made because of the implementation of the solution?</p>	<ul style="list-style-type: none">•••••
<p>What testimonials were given in regards to the implemented solution?</p>	<ul style="list-style-type: none">••••••
<p>Who will oversee reporting progress to stakeholders?</p>	<ul style="list-style-type: none">•

	<ul style="list-style-type: none">••
What were the areas of impact? (religion, bias reduction, racial justice, etc.)	<ul style="list-style-type: none">•••
What are some additional areas of opportunity based on impact of solution?	<ul style="list-style-type: none">•••